

COMPETENCY-BASED OCCUPATIONAL FRAMEWORK FOR REGISTERED APPRENTICESHIP

Sterile Supply Technician

ONET Code: 31-9093.00

RAPIDS Code: 1133CB

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Work Process Schedule

WORK PROCESS SCHEDULE		ONET Code: 31-9093.00	
Sterile Supply Technician		RAPIDS Code: 1133CB	
JOB TITLE:			
LEVEL:		SPECIALIZATION:	
STACKABLE PROGRAM <input type="checkbox"/> yes <input type="checkbox"/> no			
BASE OCCUPATION NAME:			
Company Contact: Name			
Address:		Phone	Email
Apprenticeship Type: <input type="checkbox"/> Competency-Based <input type="checkbox"/> Time-Based <input type="checkbox"/> Hybrid		Prerequisites	
JOB FUNCTION 1: Clean, decontaminate, and disinfect equipment and instruments			
Competencies	Core or Optional	RTI	OJT
A. Maintain the work environment in a safe, clean, and orderly fashion	Core		
B. Prepare working area for decontamination	Core		
C. Clean instruments to remove visible contaminants	Core		
D. Separate disposable from non-disposable items and dispose of expendable supplies properly	Core		
E. Perform mechanical cleaning properly – washer decontaminators, ultrasonic washers and cart washers – ensuring that all surfaces are exposed and that small pieces are contained	Core		
F. Properly process power hand pieces and attachments	Core		

JOB FUNCTION 2: Prepare and package instruments and equipment for sterilization

Competencies	Core or Optional	RTI	OJT
A. Inspect items for cleanliness, functionality, and integrity	Core		
B. Assemble items for packaging and sterilization	Core		
C. Transfer and sterilize items safely and accurately	Core		
D. Maintain personal health and safety as well as team/environment health and safety	Core		

JOB FUNCTION 3: Sterilize instruments and equipment properly, fully and in accordance with standard operating procedures and/or manufacturer recommendations

Competencies	Core or Optional	RTI	OJT
A. Prepare work area and test sterilizer function	Core		
B. Select appropriate sterilizer equipment, packaging and methods based on equipment, instruments, and standard operating procedures	Core		
C. Load sterilizer properly, use correct cycle settings	Core		
D. Ensure integrity and effectiveness of sterilization process	Core		
E. Store sterilized instruments and equipment properly	Core		

JOB FUNCTION 4: Manage inventory/stocking according to established protocols; participate in team and department management

Competencies	Core or Optional	RTI	OJT
A. Maintain safe, clean and orderly storage environment	Core		
B. Order equipment and supplies according to acquisition policies	Core		
C. Stock, rotate, distribute and monitor usage of items	Core		
D. Dispose of damaged, expired, obsolete, and surplus items according to protocol	Core		

E. Assemble case carts according to surgical/procedure schedule	Core		
F. Demonstrate strong customer relations skills	Core		
G. Participate in department organization and management	Core		
JOB FUNCTION 5: Maintain, clean, procure and distribute patient care equipment			
Competencies	Core or Optional	RTI	OJT
A. Order, process, and receive rental equipment	Core		
B. Assemble equipment for distribution	Core		
C. Deliver equipment as per company policies and protocols	Core		
D. Maintain, repair, and inspect equipment	Core		
E. Inspect equipment upon receipt and before distribution to ensure cleanliness, functionality, appearance and integrity	Core		

Specialization

Type of Specialization: _____

JOB FUNCTION 1:		
Competencies	RTI	OJT
JOB FUNCTION 2:		
Competencies	RTI	OJT
JOB FUNCTION 3:		
Competencies	RTI	OJT

JOB FUNCTION 4:		
Competencies	RTI	OJT
JOB FUNCTION 5:		
Competencies	RTI	OJT

Related Technical Instruction Plan

COURSE NAME	Course Number
	Hours
LEARNING OBJECTIVES	
COURSE NAME	Course Number
	Hours
LEARNING OBJECTIVES	
COURSE NAME	Course Number
	Hours
LEARNING OBJECTIVES	
COURSE NAME	Course Number
	Hours

LEARNING OBJECTIVES

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COURSE NAME

Course Number

Hours

LEARNING OBJECTIVES

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